Policy Number: 421
Policy Title: Doctorate for Administrative and Academic Officers

**POLICY:**

Georgia Perimeter College encourages its Administrative and Academic Officers to earn a doctoral degree in an appropriate field of study.

**PROCEDURE:**

Georgia Perimeter College encourages individuals to continue their education through the Tuition Assistance Program. By continuing their education in appropriate disciplines, individuals may improve their ability to compete for a broader set of roles within the college. Additionally, it is an advantage to the college to have its Administrative and Academic Officers with a high level of academic credentials. Academic Officers generally have academic status and are therefore covered under Policy 420 as it relates to compensation for receiving a doctorate degree.

For Administrative Officers, as defined for accreditation purposes, if they earn a doctoral degree from a regionally accredited college or university while in their Officer role in a discipline that is related to their current roll/function, they will be eligible for a salary increase at the beginning of the next fiscal year. The amount of the increase, which will be added to their base pay, will be $3000. No adjustment will be made beyond the maximum of their current salary range.

This is a one-time base salary adjustment which will be reviewed and approved by the President at the time of the reclassification process generally in the spring semester to be effective July 1.

PPAB Approval Date: ______________________________________

Policy Council Review Date(s):

FAPC: 9/20/12