Conflict of Interest

A conflict of interest may exist when a GPC employee is involved in the selection process and that employee stands to gain financially from a specific textbook or software adoption.

If either a conflict of interest or the appearance of such a conflict is possible, the employee in question is permitted to participate in the selection process. However, the employee must disclose his or her involvement with the publisher:

1. to the Academic Discipline Dean before the selection process begins,
2. at the beginning of each meeting or discussion that is part of the selection process and in which the employee participates.

If the employee is a member of the selection committee, then the same disclosure must be included each time the committee distributes materials that contain information about the products that are being considered.