Policy Number: 729  
Policy Title: Photography

**POLICY:**
All images taken by the college photographer or a freelance photographer hired by the college are owned and copyrighted by Georgia Perimeter College. Any reproduction, duplication, transmission or publication of images without written permission of the Office of Marketing and Public Relations is prohibited.

**PROCEDURE:**

If permission is granted, a statement indicating the source of the photo(s), i.e., “Photo Courtesy of Georgia Perimeter College,” is required.

People requesting usage of a photograph taken by the college photographer or a freelance photographer hired by the college should submit a written request to the Director of Marketing and Publication.

Policy Council Review Date(s):
AAPC: ___________; FAPC: ___________; SAPC: ___________; IAPC: 04/09/13,
ITPC _____________

PPAB Approval Date: __________________