Policy Number: 206

Policy Title: Personal Electronic Devices

Policy Council Review Date(s): 9/30/10; 3/21/13; 4/25/13; 9/19/13; 10/17/13; 11/21/13; 1/23/14; 3/13/14; 4/24/14

PPAB Approval Date: 11/30/10

POLICY:

Personal Electronic Devices – including but not limited to cell phones, smart phones, and tablets – are not appropriate to use in many areas of the college. Thus the college reserves the right to prohibit their use in those areas where their use is identified as disruptive or potentially abusive with regard to academic requirements and administrative function.

PROCEDURE:

In classrooms and laboratories electronic devices cannot be used for personal communications. The educational uses of such devices will be determined by each faculty member as stated in the syllabus for the course.

Electronic devices must be turned off (not on silent) in the Testing Center. Electronic devices must be inaccessible and stored with personal belongings during testing. Our Testing Centers will not provide security for personal items.

Administrative offices may post signs prohibiting the use of personal electronic devices during services.

Failure to adhere to the personal electronic devices policy may result in the right to refuse services.

Students who violate the Personal Electronic Devices policy may also be subject to formal charges of academic dishonesty, class disruption, or violation of rules of conduct as documented in the course syllabus, Policy 101 Academic Honesty, Policy 113 Disruptive Student Behavior in an Academic Setting, and Policy 218 Student Code of Conduct.

Exceptions to the Personal Electronic Devices Cell Phone Use Policy, due to special circumstances, shall be at the discretion of the supervisor in the individual area.

Approved by the PAB 5/27/08