Uses for e-Learning

Ways to utilize e-learning as a MANAGER:

- Encourage employees to find and use courses that relate to current projects/tasks/certifications
- Use online courses prior to registration for stand-up training
- Use tests to ensure that those who register for stand-up training are receiving the right level of instruction
- Plan for and protect e-learning training time
- Incorporate use of e-learning tools into individual development plans and career path planning
- Use e-learning tools for group training at a scheduled date/time
- Require those using e-learning to demonstrate practical use of new knowledge
- Performance support/problem solving
- Alternative to outside stand-up training/ schooling
- Note: Managers can also be learners and benefit from e-learning themselves as indicated above.

Ways to utilize e-learning as an INDIVIDUAL CONTRIBUTOR:

- As a job aid
- Master new skills in both technical and professional development - anytime, anywhere!
- Bring current skills to the next level
- Use your new skills on the job – demonstrate what you have learned
- Move through courses with a group for basic knowledge
- Move through entire courses for in-depth knowledge or dip into courses for particular pieces of information or for review
- Develop new skills at our own pace – as slow or as fast as you need
- Prepare for certifications
- Alternative to outside stand-up training/ schooling
- Find courses that might help you to meet your individual development plans