Staff Senate Minutes
Thursday, August 7, 2014
Clarkston CL - 4190
(also by Video Conferencing from the other GPC campuses)
1:00 - 4:00 p.m.

Call to Order

The meeting was called to order at 1:08 p.m. by Chair Kara Kennebrew. Chair Kennebrew asked for a motion on the floor for the minutes to be approved with flexibility. It was moved by Sharon Riley and seconded by Saquarius Strickland.

Senators Present:
Allen, Ursula                     Hillery-Jackson, Cynthia                     Rakoczy, Rebecca
Braswell, Alicia                  Johnson, Theodora                              Riley, Sharon
Bearden, Charlene                 Kennebrew, Kara                              Roberson, Imani
Cole, Marsha                      Meriwether, Brandi                            Strickland, Saquarius
Downing, Rene                      Mooyin-Edwards, Joan                          Talley, Tesa
Greene-Harris, Shondra            Paige, Contessa                               Willis, Deatrice
Honore’, Tammy                     Pegues, Rodney                                Young, Patricia

Senators Absent:
Craft, Jordan                     Hillery-Jackson, Cynthia
Davis, Rose                       Johnson, Vickie
Hillery-Jackson, Cynthia          Stanton, Tammy
Johnson, Vickie                   Weeden, Nicole

Ex Officio Present:
Lori Payne, Past Chair

Election of Officers and Committee Chairs
Chair Kennebrew opened the floor for nominations.

Vice Chair
Theodora Johnson was nominated. Ms. Johnson accepted.
Vote: Yes: 20  No: 0

Secretary
Alicia Braswell was nominated. Ms. Braswell accepted.
Vote: Yes: 20  No: 0
Assistant Secretary
Rodney Pegues was nominated. Mr. Pegues accepted.
Vote: Yes: 20       No: 0

Parliamentarian
Contessa Paige was nominated. Ms. Paige accepted.
Vote: Yes: 20       No: 0

Non-Officer: USG Staff Council Representative
Ursula Allen was nominated. Ms. Allen accepted.
Vote: Yes: 20       No: 0

Website Committee
Shondra Greene-Harris (Chair)
Rebecca Rakoczy
Imani Roberson (Co-Chair)
Contessa Paige

New Employee on Board Committee
Sharon Riley (Chair)
Tesa Talley (Co-Chair)
Contessa Paige
Deatrice Willis
Cynthia Hillery-Jackson
Rene Downing

By-Laws Committee
Vickie Johnson (Chair)
Deatrice Willis (Co-Chair)
Rose Davis
Joan Mooyin-Edwards

Elections Committee
Kara Kennebrew (Chair)
Theodora Johnson (Co-Chair)
Alicia Braswell
Rodney Pegues
Joan Mooyin-Edwards
Deatrice Willis
Ursula Allen

Staff Development Committee
Tammy Honoré (Chair)
Brandi Meriwether (Co-Chair)
Alicia Braswell
Ursula Allen
Tammy Stanton
Charlene Bearden
Chair Kennebrew stated senators should volunteer to be on at least one committee.

**Review and Approval of July 10, 2014 minutes**

Chair Kennebrew stated that the July 10th minutes and the measures that were voted on at that meeting were not valid since quorum was not met. The number of senators present for the July 10th meeting was 15 and not 16.

**Old Business**

- **By-laws- Discussion of Alternate USG position**
  Chair Kennebrew opened the floor up for discussion of the Alternate USG position. Currently, the by-laws do not list an Alternate USG position. Last year’s by-laws committee proposed amendments but the proposed changes were never approved or ratified by the Executive Team to reflect the addition of the Alternate USG position. It was moved and seconded that the Alternate USG position wording be amended in the by-laws to be included with the other Non-Officer positions (excluding the Chair-Elect position) for Staff Senate.

- **By-laws- Discussion of Chair-Elect position**
  Chair Kennebrew opened the floor up for discussion of the Chair Elect position. Currently, the by-laws reflect the Chair-Elect should be elected at the last meeting held before July 1st. Last year’s by-laws committee proposed the Chair-Elect position be elected at the first meeting of the fiscal year. Majority votes decided and carried that the Chair-Elect position should not be included in the wording of Article III Section 5 which outlines when the Chair-Elect along with other Non-Officer positions be elected. It was moved and seconded that the proposed changes in Article III. Section 5 be amended to state such wording to reflect the Chair-Elect be elected during the second half of the fiscal year.

- **Convocation**
  Chair Kennebrew stated that Staff Senate volunteers are needed for the Convocation. Rebecca Rakoczy announced that Convocation is scheduled for September 5, 2014; it will begin around 10:30 a.m.; so volunteers need to be there around 9:45 a.m.

- **“Give me Five”**
  Chair Kennebrew informed Staff Senate that Erica Hart will be present at a future meeting and will update us on exactly what day she will be present.

**Updates from the Chair**
PPAB:

Tobacco/Smoke Policy: **Policy Number 908**

Policy Title: The Tobacco and Smoke-Free Campus Taskforce

GPC will hold an official kick-off event on October 1st. October 1st the policy will official go into effect. Every USG institution is required to have a tobacco and smoke-free campus.

The Tobacco and Smoke-free Campus Taskforce was comprised of sub-committees who were tasked with creating recommendations for how to launch the new initiative.

Soon you will see signs and pamphlets in support of this initiative. GPC’s tobacco and smoke-free website will go live tomorrow and at that time you will be able to learn more about the special college-wide initiative.

President’s Cabinet Meeting:

As of Tuesday, August 5, 2014 the enrollment was at 13,800 students enrolled. The target number is 22,179. President Watts stressed that we need to have two really good weeks in order to make budget.

ADP may be going through a conversion and GPC may be moving to another software—PeopleSoft quite possibly. As more information is learned it will be shared.

State Farm will be opening 4 operational HUBS. Two of those operational HUBS will be at higher education institutions. GPC along with GA State were selected to partner with State Farm. They will be pulling recent graduates to come and work for them. They have also stated they will be donating money to GPC.

New Business

Information was passed out regarding future meeting dates for Staff Senate. Chair Kennebrew stated that there may be an additional meeting called in October if need be. Most of the work for Staff Senate will be conducted within each individual committee. The future dates will be posted via the Staff Senate website.

Senators were encouraged to decide on a Staff Development Day (SDD) date. Consideration for this date was based off of important events and peak times related to college business. It was determined the week of May 11-14 would be the week that would be desired. May 13th is the proposed date of SDD. May 13th will be the date that will be sent to President Watts and the Executive Team for review and approval.

A motion was made to adjourn the meeting at 2:47 p.m. The majority approved.