



Georgia Perimeter College Association of Nursing Students

Purpose of Bylaws:

Bylaws serve to outline the primary purpose and function of any organization and provide specific information about its basic structure. Our bylaws define the purpose and functions of GaPCANS in Article II. Remaining Articles describe the structure and operations of GaPCANS, including membership, governance-, etc. In the Bylaws, you can find detailed information about various categories of membership, and the duties of elected GaPCANS officers. The Bylaws are the backbone of our organization—our rules of governance.

Article I

Name of the Organization

The name of the organization shall be the Georgia Perimeter College Association of Nursing Students, herein after referred to as GaPCANS, a constituent of the Georgia Association of Nursing Students and the National Student Nurses Association, Inc.

Article II

Purpose and Function

- SECTION 1. The Purpose of GaPCANS:
 1. To assume responsibility for contributing to nursing education in order to provide for the highest quality of health care;
 2. To provide programs representative of fundamental and current professional interests and concerns, such programs being designed to aid in personal development, responsibility, and accountability;
 3. To contribute to the overall development of its membership through its many functions;
 4. To aid in the development of the whole person, his/her professional role, his/her responsibility for health care of people in all walks of life.

- SECTION 2. The Function of GaPCANS shall include the following:
 1. To provide an active organization on a local, state, and national level and to participate as an active constituent of the Georgia Association of Nursing Students and the National Student Nurses Association;
 2. To prepare for participation as a professional person;
 3. To represent nursing students to the consumer, to institutions, and other organizations;
 4. To have a direct input into the standards of nursing education and influence the educational process;
 5. To promote and encourage recruitment efforts, participation in student activities and educational opportunities regardless of race, color, creed, sex, lifestyle, national origin, age, or economic status;



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6. To promote and encourage recruitment efforts, participation in student activities, and educational opportunities regardless of the person's race, color, creed, sex, age, lifestyle, national origin, or economic status.

Article III Members

- SECTION 1. Active Members
 1. Undergraduate students enrolled in Georgia Perimeter College nursing program that leads to a licensure as a registered nurse.
 2. Active members shall have all privileges of membership.

- SECTION 2.
 1. Pre-nursing students enrolled at Georgia Perimeter College with nursing as their elected program of study.
 2. Associate members shall have all the privileges of membership, except the right to hold office as the President, 1st Vice President, and 2nd Vice President at local, state, and national levels.

- SECTION 3. Probation and Reimbursement
 1. Any member whose course grade falls below 75% or clinical standing is not satisfactory will be placed on probation and shall remain on probation as long as their grade remains below 75% or their clinical standing is unsatisfactory.
 2. While a member is on probation they will not receive any points for participation in events or meetings.
 3. If a member does not attend an event in which GaPCANS has already paid their participation fee and that member is asked by the board to repay the paid fees and does not, a note will be flagged in their official school folder.
 4. GaPCANS Executive Board will retain the right to decide reimbursement when special circumstances not otherwise addressed in the bylaws exists.



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Article IV Dues

- SECTION 1. Annual Dues
 1. The total annual dues shall include dues for NSNA, GANS, and GaPCANS for any member. The dues year shall be for a period of twelve (12) consecutive months.
 2. Payment of dues is a prerequisite for membership.
 3. Dues shall be payable directly to NSNA.
 4. Dues shall be \$30.00 per member per membership year. Renewal dues shall be \$40.00 per member.
 5. Any member who fails to pay current dues shall forfeit all privileges of membership.

Article V Officers

- SECTION 1. Officers of GaPCANS shall be a President, First Vice President, Second Vice President, Secretary, and Treasurer

- SECTION 2. There shall be three (3) Directors and one Alternate position
 1. One director shall be the GaPCANS Newsletter Director, one shall be the Breakthrough to Nursing Director, and one shall be the Community Service Director.

- SECTION 3. Eligibility
 1. Officers and directors must maintain a 2.5 GPA in nursing, general education courses, or any classes that would apply towards graduation from the nursing program.
 2. Any officer, director, or alternate whose course grade falls below 75% or clinical standing is not satisfactory during a semester during their term in office shall be placed on officer probation as long as the grade average remains below 75% or their clinical standing remains unsatisfactory. If after two subsequent tests the course grade remains below 75% or clinical standing is not satisfactory, the student will be required to appear before the board as described in Article V, Section 3, D, to determine if they may continue holding their board position.
 3. The board members will remove any officer, director, or alternate from office if their course grade remains below 75% or clinical standing is unsatisfactory as stated in Article V, Section 3, B, and they have neglected their duties as stated in the bylaws by a majority vote. The



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officer, director or alternate in question will be allowed time to speak to the board before a vote is taken.

4. Officer probation shall include a period of no reimbursement for any and all activities related to GaPCANS during probationary period.
5. Any officer who fails academically and/or clinically will be required to resign from office.

- SECTION 4. Term of Office

1. The term of office shall be for one year from the adjournment of the annual election meeting at which time officers and directors are elected to adjournment of the following year's annual election meeting at which time their successors are elected.
2. Any officer or director who voluntarily resigns from their term of office, or becomes ineligible for office according to GaPCANS bylaws, Article V, Section 3, Paragraphs C, or in the case of the office being declared vacant according to Article V, Section 3, Paragraphs E, or Article VII, Section 4, Paragraph E, shall reimburse the GaPCANS treasury all funds paid to or for them within sixty (60) days of notification by GaPCANS treasurer, of the amount owed. Appeal to exclude from reimbursement documented costs of fulfilling the duties of the office may be approved by a 2/3 vote of the Executive Board within that sixty (60) day period.
3. Two unexcused absences during the term of office will result in dismissal from office. The Executive Board will determine by majority vote whether an absence is excused or unexcused.
 1. Exclusions to this include: life endangering illness to self, spouse, parent, or child, family relocation, physician order explaining the extent of the illness/injury and how it prohibits the performance of duties, or any other situation approved by a 2/3 Executive Board decision.
4. Four absences, excused or unexcused, during the term in office will be grounds for dismissal from office. This includes absences from both officer meetings and membership meetings.

- SECTION 5. Duties of Officers and Directors. The officers shall perform the duties prescribed by the parliamentary authority, and more specifically shall include:

- The President shall:
 1. Preside at all meetings of the association of the Executive Board.
 2. Shall be responsible for seeing that the actions of the Executive Board are carried out and the Executive Board and members are thoroughly informed on the conduct of affairs of the association.



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3. Appoint special committees with the approval of the Executive Board.
 4. Serve as an ex-officio member of all committees.
 5. Represent GaPCANS in matters related to the association and perform all other duties pertaining to the office.
 6. Shall attend or designate an Executive Board member to attend any meetings deemed appropriate at the local, state, and national levels and report back to the Executive Board.
 7. Shall attend or designate an Executive Board member to attend ICC (Interclub Council) meetings.
 8. Oversee the annual review and revision of the strategic plan which should be completed by the annual meeting.
 9. Represent GaPCANS in matters relating to the association and perform other duties pertaining to the office.
- The First Vice President shall:
 1. Assume the duties of the President in the absence or disability of the President.
 2. Accede to the office of President in the case of a vacancy in the office.
 3. Be responsible for the program at meetings of the association.
 4. Submit the "Advisor of the Year" application each October for the Annual GANS Convention.
 5. Post an announcement for membership meetings on webct and on the GaPCANS bulletin boards of both campuses no later than one week before the membership meeting.
 6. Be responsible for obtaining the food and door prizes for all meetings and events.
 7. Perform other duties as assigned by the President.
 - The Second Vice President shall:
 1. Assume the duties of the First Vice President in the absence or disability of the First Vice President.
 2. Accede to the office of the First Vice President in case of a vacancy in the office.
 3. Be responsible for review and recommendation for change in the bylaws and policies.
 4. Assume the duty as coordinator of the peer mentoring program on their specific campus.
 5. Be familiar with parliamentary procedure. Assure that parliamentary procedure is followed at all Board Meetings.
 6. Put together a Scrapbook for the Scrapbook competition at the GANS convention, if decided by the Board to participate in the competition.
 7. Be responsible for upkeep and maintenance of GaPCANS archives.
 8. Perform other duties as assigned by the President.
 - The Secretary shall:



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1. Prepare the minutes of all business meetings of the association and Executive Board.
 2. Inform GaPCANS of all current programs and activities and provide up-to-date names and addresses of local and state officers.
 3. Prepare monthly calendar and minutes.
 4. Email monthly minutes and calendar to each board member, advisor, GANS, and Student Affairs within seven (7) days after the meeting.
 5. Post a copy of the minutes on the GaPCANS bulletin board, place a copy in the GaPCANS logbook and post a copy of the minutes on the GaPCANS website.
 6. Perform other duties as assigned by the President.
- The Treasurer shall:
 1. Act as custodian of the organization's funds and see that a detailed monthly financial report is prepared and presented in writing to each Executive Board member at each monthly meeting.
 2. Serve as chairperson of the finance committee when such a committee is established by the Executive Board.
 3. All requests for disbursements shall be made in writing to the Executive Board and be aware that no funds shall be disbursed without approval of the Executive Board.
 4. Issue checks for all requests approved by the Executive Board.
 5. Furnish to the President a listing of number of delegates allowed at the state and national conventions.
 6. Monitor funds and inform the Executive Board of allocated funds and expenditures related to the budget at the monthly board meetings.
 7. Shall submit a proposed budget for the upcoming year to the Student Affairs committee at the annual budget meeting.
 8. Perform other duties as assigned by the President.
 - The Newsletter Editor Director shall:
 1. Be responsible for the publication of at least two (2) GaPCANS Newsletters per semester.
 2. Be responsible for submitting an article quarterly to GANS EKG.
 3. Be responsible for maintaining GaPCANS GPC website and ensuring up-to-date information is available.
 4. Perform other duties as assigned by the President.
 - The Breakthrough to Nursing Director shall:
 1. Work to develop nursing school recruitment materials and guidelines for recruitment in the area.
 2. Maintain communication with the GANS BTN Director.
 3. Be responsible for staying up-to-date on all ongoing state and national recruitment projects.
 4. Request membership recruitment materials from NSNA.



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5. Write a BTN update article for each issue of the GaPCANS Newsletter.
 6. Identify and compile a listing of local, state, and national financial aid sources for nursing students.
 7. Responsible for GaPCANS membership, recruitment, and retention.
 8. Submit the “Breakthrough to Nursing” application each October for the Annual GANS Convention.
 9. Promote scholarship opportunities as they become available.
 10. Perform other duties as assigned by the President.
- The Community Service Director shall:
 1. Work to develop and participate in local, state, national, and international community service projects.
 2. Maintain communication with the GANS Community Service Director.
 3. Assist other nursing students and GaPCANS members in developing and participating in local, state, national, and international community service projects.
 4. Maintain documentation of points earned by each member according to the point system as stated in Article XII, Section 3, A, of the bylaws.
 5. Perform other duties assigned by the President.
 - The Alternate Officer shall:
 1. Replace the 2nd Vice President, Secretary, Treasurer, Newsletter Editor Director, BTN Director, or Community Service Directory in case of a vacancy in one of these offices.
 2. Assume the duties of that office as stated in Article V, Section 5, of the bylaws.
 3. Assume responsibility for the taking the minutes should the secretary be absent from a board meeting or a membership meeting. The minutes taken by the alternate should be submitted to the secretary within two (2) days of the meeting so the secretary can distribute the minutes to other members in the time frame specified under duties of the secretary.
- SECTION 6. Split Executive Board Members
 0. The following shall be the governing guidelines for split Executive Board Members and shall be adhered to shall there be a split Executive Board Member between two or more campuses.
 1. There shall be an allowance of two (2) 1st Vice Presidents, two (2) 2nd Vice Presidents, two (2) Breakthrough to Nursing Coordinators, and two (2) Community Service Directors.
 2. These dual officer positions would allow for only one officer per campus.
 3. In the instance that there is not a candidate running for each campus, one (1) 1st Vice President, one (1) 2nd Vice President,



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- one (1) Breakthrough to Nursing Director, and/or one (1) Community Service Director shall be allowed for each term.
4. If there are two (2) of any of the above positions split between each campus, they shall take upon the duties as described in Article V, Section 5:
 1. The Lawrenceville Campus Executive Board Member shall take upon the duties for September, November, January, and March.
 2. The Clarkston Campus Executive Board Member shall take upon the duties for October, December, February, and April.
 - Should there be an extenuating circumstance as voted upon by the Executive Board that does not allow the Campus Executive Board Member to be able to participate during their designated month, then a change of months shall be allowed as voted upon by the Executive Board.

Article VI Meetings

- SECTION 1. Executive Board Meetings
 1. Executive Board Meetings shall be held monthly at such time and place as shall be determined by the Executive Board.
 2. The Executive Board Meetings shall be for the purpose of receiving reports from each Executive Board member and conducting other business that is submitted to the President by members of the Executive Board within two (2) weeks prior to each Executive Board Meeting.
 3. Attendance at Executive Board Meetings is mandatory for the President, 1st Vice President, 2nd Vice President, Secretary, Treasurer, Directors, and Alternate Officer.
 4. Meetings shall be conducted according to parliamentary laws as set forth in Robert's Rules of Order Newly Revised where the rules apply and are not in conflict with these bylaws.
- SECTION 2. Membership Meetings
 1. Membership Meetings shall be held monthly at such time and place as shall be determined by the Executive Board.
 2. The Membership Meetings shall be for the purpose of informing members of GaPCANS of new and ongoing projects and any other business that is submitted to the President and approved by the Executive Board within 2 weeks prior to each Membership Meeting.
 3. Meetings shall be conducted according to parliamentary laws as set forth in Robert's Rules of Order Newly Revised where the rules apply and are not in conflict with these bylaws.
 4. At least two membership meetings a semester shall include a speaker or program.



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- SECTION 3. Voting
 1. Each GaPCANS member shall be allotted one (1) vote in any election proposed at Membership and/or Executive Board Meetings.
 2. Voting procedures shall be conducted according to parliamentary laws as set forth in Robert's Rules of Order Newly Revised where the rules apply and are not in conflict with these bylaws.

Article VII Executive Board

- SECTION 1. Members
 1. The Executive Board shall consist of the elected officers, directors, alternate, and at least one faculty advisor.

- SECTION 2. Powers
 1. All of the powers of the association are vested in and shall be exercised by the Executive Board during the interim between meetings of the association.

- SECTION 3. Responsibility
 1. The Executive Board shall not be responsible for any contract, claim, or obligation of any kind incurred or for any position taken by any officer or member of a constituent unless the same was authorized in writing by the Executive Board.

- SECTION 4. Management by the Executive Board shall include the following duties
 1. Review and approve the term of official relationships established with other organizations singly or in coalition.
 2. Approve any commitment in form of action, statement of policy or position, or financial obligations involved in GaPCANS relationships with other organizations.
 3. Approve the budget to be submitted to the Student Affairs and authorize all monetary disbursements.
 4. Have the power to fill vacancies for the unexpired term unless otherwise deemed in these bylaws.
 5. Have the power by 2/3 vote to declare an office vacant.
 6. Review and approve all monetary disbursements, acquisitions, fundraising activities, and community service activities.



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7. Determine points to be awarded for attendance in GaPCANS meetings and events according to rules set forth in Article XII, Section 2, A and B, of the bylaws.
8. In case of an emergency, votes may be taken by current communication practices. The result of such an action shall control the actions of the association, the Executive Board, and the committees. The result of such a vote shall be duly verified by the Executive Board and recorded in the minutes of the next meeting.
9. Perform all other duties as may be specified in these bylaws.

Article VIII Advisors

- SECTION 1. Advisors of GaPCANS shall be a Primary Advisor (Either Clarkston or Lawrenceville) and two Secondary Advisors (One designated at Clarkston and one designated at Lawrenceville)

- SECTION 2. Duties of Primary Advisor. The Primary Advisor shall perform the duties prescribed by the parliamentary authority, and more specifically shall include:
 1. Presence at every Executive Board Meeting and Membership Meeting.
 2. Assist President with any official business that is deemed necessary by the Executive Board and Advisors.
 3. Assist 2nd Vice President with revising bylaws as deemed necessary by the Executive Board and Advisors.
 4. Assist Treasurer with verifying and submitting budget and attend annual budget hearing meeting.
 5. Coordination and assistance with the Annual Incoming Nursing Students Luncheon held each August.
 6. Coordination, assistance, and attendance at the Annual GANS Convention held each October.
 7. Assist with counting the ballots of the Annual Elections Meeting to be held each March.
 8. Submit the "Member of the Year" application each October for the Annual GANS Convention.
 9. Shall approve all GaPCANS publications, including the newsletter and meeting minutes before they are posted or printed.
 10. Two unexcused absences will result in termination from being a Primary Advisor. The Executive Board will determine by majority vote whether an absence is excused or unexcused.
 11. Four absences, excused or unexcused, will be grounds for dismissal from advisor position.



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- SECTION 3. Shared Duties of Secondary Advisors (One designated at Clarkston and one designated at Lawrenceville):
 1. Presence at every Executive Board Meeting and Membership Meeting.
 2. Attendance at monthly ICC Meetings.
 3. Ensure that announcements are made to each nursing student at every campus pertaining to Membership Meetings, Election Meeting, Fundraising and Community Service Projects.
 4. Assist with counting the ballots of the Annual Elections Meeting to be held each March.
 5. Two unexcused absences will result in termination from being a Secondary Advisor. The Executive Board will determine by majority vote whether an absence is excused or unexcused.
 6. Four absences, excused or unexcused, will be grounds for dismissal from advisor position.

- SECTION 4. Shared Duties of Secondary Advisors that shall be on a bi-monthly basis. The following duties shall be designated as bi-monthly duties for each advisor. The Clarkston Campus Secondary Advisor will be responsible for October, December, February, and April. The Lawrenceville Campus Secondary Advisor will be responsible for September, November, January, and March:
 1. Assist 1st Vice President with coordinating Meeting Representatives and themes for each meeting.
 2. Assist with coordinating food and door prizes that are offered at each Membership Meeting.
 3. Assist Secretary with proofing minutes for each Membership Meeting and Executive Board Meeting and ensure that the minutes are submitted to Student Life each month.
 4. Assist Breakthrough to Nursing Director with coordinating representatives at Club Fairs and assist with Recruitment of representatives.
 5. Assist Newsletter Editor with proofing, printing, and distribution of monthly newsletter.
 6. Assist with Community Service Project and Fundraising Project for each month.

- SECTION 5. Individual duties of Secondary Advisors. The following duties shall be designated to each Secondary Advisor as stated in these bylaws:
 1. Clarkston Campus Secondary Advisor:
 1. Coordination and assistance with the Annual Incoming Nursing Students Luncheon to be held each January.



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2. Coordination and assistance with the Annual Career Fair to be held each February.
3. Coordination, assistance, and attendance of the Annual National NSNA Convention held each April.
2. Lawrenceville Campus Secondary Advisor:
 1. Coordination and assistance with the Annual LPN Luncheon to be held each May.
 2. Coordination, assistance, and attendance of the Annual Mid-Year NSNA Convention to be held each November.
3. Each Secondary Advisor shall be designated one annual community service project and one annual fundraising project as designated by the Executive Board. This shall be a separated duty of the Secondary Advisors as designated by the Executive Board.
4. Once designated, the Secondary Advisor shall:
 1. Assist with any and all communication to nursing students and secondary persons involved with designated projects.
 2. Assist and help coordinate the designated projects (This can include location, cost, and recruitment).

Article IX Elections

- SECTION 1. Elections
 1. Elections shall be held at the annual March Membership Meeting.
 2. The elected Executive Board Officers, Directors, and Alternate Officer shall be responsible for their positions at the beginning of the Summer Semester of that designated year.
 3. Nominations shall be made from the floor and shall be counted by secret ballot by the Primary and Secondary Advisors.
 4. A plurality vote of the members present, which are entitled to vote, shall constitute an official election.
 5. A tie between President, Treasurer, Secretary, Newsletter Editor Director, Community Service Director and/or Alternate Officer shall constitute a revote.

Article X Committees

- SECTION 1. Appointments:
 1. Committee appointments shall be made by the Executive Board with a 2/3 vote and shall be deemed standing committees unless otherwise stated at the time of appointment.
 2. The Committee chairperson shall be designated by a 2/3 vote of the Executive Board.



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3. Committee members shall be appointed by the designated committee chairperson, selection by the Executive Board, and/or from a group of volunteers.
- SECTION 2. Responsibility of Committee Chairperson:
 1. Shall be responsible for delegating responsibilities to committee members.
 2. Shall report at monthly Executive Board Meeting of activities being performed and actions being taken by designated committee.
 3. Shall set up date, time, and place of one (1) monthly Committee Meeting.
 4. Shall be present at Committee unless extenuating circumstances as approved by the Executive Board prevents committee member from being present at meeting.
 5. Shall designate a fellow committee member to oversee monthly Committee Meeting if not able to be present.

 - SECTION 3. Responsibility of Committee Members:
 1. All committee members shall be responsible for upholding responsibilities as designated by the committee chairperson and/or as voted upon by a 2/3 vote of the Executive Board.
 2. All committee members must be present at Committee Meetings as set upon by the Committee Chairperson unless extenuating circumstances as approved by the Executive Board prevents committee member from being present at meeting.
 3. Committee members must be active GaPCANS members at time of designation.
 4. One (1) Advisor shall be designated by the Executive Board to oversee and assist the Committee Chairperson.

Article XI Delegates

- SECTION 1. Purpose and Function:
 1. To serve as spokesperson and voter for GaPCANS at annual State GANS Convention and National NSNA Convention.
 2. Present to GANS all proposed resolutions and/or amendments to bylaws or policies as proposed by GaPCANS.
 3. Be informed and stay updated on all current and proposed resolutions at the annual State GANS Convention and National NSNA Convention.
 4. Report information about current and proposed resolutions and/or amendments at following Membership Meeting.



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5. Obtain copies of current and proposed resolutions and/or amendments from annual State GANS Convention and National NSNA Convention and have available for current members of GaPCANS.
 6. Must be present for all required meetings at annual State GANS Convention and National NSNA Convention.
 7. Determination of meeting requirements will be based upon number of eligible delegates as determined by GANS and NSNA guidelines and will be voted upon by advisor and members present at State GANS Convention and National NSNA Convention.
- SECTION 2. Qualifications for Delegates:
 1. Any GaPCANS member who maintains a grade of C or above in the previous and current semester of the month that State GANS Convention and National NSNA Convention is to be held.
 2. Must be active or have been active in at least one (1) community service project and one (1) fundraising project during current semester of State GANS Convention and National NSNA Convention.
 3. Must be an active GaPCANS member.
 4. Must have been present for all monthly membership meetings unless extenuating circumstances as approved by Executive Board prevented the GaPCANS member from attending.

Article XII Point System

- SECTION 1. Purpose and function:
 1. All GaPCANS officers and members will receive points for their attendance/ involvement in GaPCANS events. These points will be used to determine eligibility for payment of National and State convention fees by GaPCANS on behalf of the individual.

- SECTION 2. Determination for awarding points:
 1. Points should be tallied 1 point per hour. If an event last 1 hour and 35 minutes or more, it should go towards another point. If an event is less than thirty minutes, the person should get a point but if it is greater than 1 hour and less than 1 hour and 30 minutes, 1 point should still suffice. Setting up and cleaning up should be considered in the time spent at an event but driving to and from an event should not be tallied in the sum of the event time.
 2. Points will be granted for PCANS sponsored events, GPC sponsored events, events that directly impact the GPC College of Nursing, Board



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Meetings, General Meetings and if someone is setting up for an event listed above and misses any of the meetings, then 2 points per lasting hour of the meeting should be granted to that individual as they are helping contribute to an event and should be deemed an excused absence while gaining points for contribution.

3. Scheduling, regular duties, spreading the word, gathering class participation, organization, time and effort towards the organization of an event should not count as points since some positions require more organization and student involvement than others and those individuals would be excluded as it would lie within the confines of their given positions thus negating the “fairness” of the point system.
 4. Only events that are adopted, per word of mouth or suggestion by GaPCANS will constitute the earning of points and 2 or more members of GaPCANS must be in attendance of said event or volunteer experience to be considered an events tallied into the point system.
 5. Meetings should count as 2 points per hour so that the point system ensures that involvement in GaPCANS is not limited to attending events and that attending scheduled meetings are more important to the contribution and continuance of the organization and student involvement in the organization.
 6. In special circumstances, as determined by the members of the board, when a member goes above and beyond to the benefit of the community and/or other GaPCANS members the board will hold a vote to determine eligibility for points and number of points to be awarded.
- SECTION 3. Documentation of points
 1. Documentation of points earned will be the responsibility of the Community Service Director of GaPCANS.
 2. In the event that the Community Service Director is unable to attend an event/volunteer experience/meeting, another board member in attendance will keep track of the GaPCANS members that are present at the event and report back to the Community Service Director for proper documentation. This responsibility will be delegated in the following order: Secretary, President, 1st Vice President, 2nd Vice President, Treasurer, Newsletter Director, BTN Director, Alternate.

Article XIII Amendments to Bylaws

- SECTION 1. Proposals:
 1. Amendments to the bylaws may be submitted with a 2/3 vote of Executive Board Members.



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2. Proposed amendments must be submitted to the Executive Board Members two (2) weeks prior to next monthly Executive Board Meeting.
3. If proposed amendment is not submitted to Executive Board Members before the two (2) week deadline, ninety-nine (99) percent of Executive Board Members must approve before amendment can be accepted.
4. Only proper amendments submitted with the proponent's signature may be voted upon.